

NEW JERSEY DEPARTMENT OF CORRECTIONS
WHITTLESEY ROAD
P.O. BOX 863
TRENTON, NJ 08625

NOTICE OF JOB VACANCY

TITLE: Mechanical Equipment Specialist	SALARY RANGE: \$55,225.05 - \$80,397.25	POSTING NO.: 257-25	ISSUE DATE: 7/18/2025 CLOSING DATE: 8/1/2025
LOCATION: Mid State Correctional Facility, Maintenance Unit – New Hanover, NJ		CLASS OF SERVICE: Competitive	
THIS POSTING IS <u>ONLY</u> OPEN TO THE FOLLOWING: <div><input type="checkbox"/> Current Department of Corrections employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions</div> <div><input type="checkbox"/> State employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions</div> <div><input checked="" type="checkbox"/> Interested individuals who meet the stated requirements</div>			
JOB DESCRIPTION			
Under direction of a supervisory official in a state department, institution, agency, or state college, takes a leading part in the mechanical maintenance, adjustment, and repair of heating, air conditioning, and refrigerating systems, and auxiliary equipment, and may operate these systems as required; does other related duties as required.			
REQUIREMENTS			
EXPERIENCE: Three (3) years of experience in work involving the installation, inspection, repair, maintenance, and operation of heating, air conditioning, and refrigeration systems, machinery, diesel generators, and auxiliary equipment including welding, piping, and insulation.			
LICENSE: Appointees may be required to possess a valid Air Conditioning and Refrigeration Technician Certification of the appropriate level, commensurate with the type of equipment serviced, issued under the authority of the Federal Environmental Protection Agency.			
Appointees may be required to possess a Boiler Operator's License (Black Seal) of appropriate grade and type as issued by the New Jersey Department of Labor and Workforce Development. The responsibility for ensuring that employees possess the appropriate grade and type of license, rests with the Appointing Authority.			
Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.			
BENEFIT(S)* <small>*Pursuant to the State/Department's policy, procedures and/or guidelines.</small>			
Joining the second largest department in the State of New Jersey offers many benefits to acknowledge the hard work, dedication and leadership of staff members. Statewide benefits include: <div><div><ul style="list-style-type: none">• Alternate Work Week available for some positions• Telework available for some positions• Deferred Compensation• Paid Time Off• 13 State Holidays• Health and Life Insurance• Pet Insurance available through certain plans</div><div><ul style="list-style-type: none">• Flexible and Health Savings Accounts (FSA)/(HSA)• Tuition Reimbursement• Public Student Loan Forgiveness (PSLF)• Up to \$250 in rewards for exercising• Gym membership discounts• Diversity & Inclusion events• Workplace security, health and safety• Incarcerated Person empowerment and rehabilitation</div></div>			
APPLICATION INSTRUCTIONS			
Please include resume and copy of transcripts (unofficial copies are acceptable), certification(s), and/or license(s), if applicable, in your response. Posting title and number must be included in the subject line of your email. All attachments must be sent in PDF or word format only. Additionally, you must provide your email address. To be considered, responses must be postmarked no later than closing date.			
Emailed resumes are to be sent only to:		DOC_OHR-Region1@doc.nj.gov	
Forward Response To:		Tonja Green Region 1 Personnel Services Garden State Correctional Facility PO Box 11401 Yardville, NJ 08620	